

HKUGA Primary School Parent-Teacher Association

Minutes of the 2019 Annual General Meeting

Date: 1st Nov, 2019

Time: 7:09 pm – 7:28 pm

Venue: The School Hall, 4/F, HKUGA Primary School

Present:

Honorary Advisor of the Parent-Teacher Association:

Honorary Advisor: Ms. Christina Wong (Principal)

Members of Parent-Teacher Association Standing Committee:

Mr. Dennis Ng	Vice-Principal
Ms Christina Suen	Vice-Principal
Mr. Ho Lai Shun	Teacher
Ms. Kwan kiu Lo, Winnie	Teacher
Miss Mei Yee Fong	Teacher
Mr. Chung	Teacher
Mr. Siu Wah Leung, Andrew	Teacher
Mr. Kwok Keung Chow	Teacher
Ms Jennifer Lai	Chairperson
Mr. Fung Yu Key, Ricky	Vice Chairperson
Mr. Ivan Lo Wai Leung	Treasurer
Ms. Catherine Leung	Secretary
Ms. Law Man Chu, Sharon	Secretary
Mr. Choy Shun Chiu, Alpha	Member
Mr. Ng Shiu Lun, Song	Member
Ms. Liu Chui Pik, Pinky	Non-Voting Member
Ms. Clara Law	Non-Voting Member
Ms. Angel Ip	Parent Manager

Absent with apology:

Standing Committee:

None

Honorary Legal Advisor: Ms. Pheona Chow (Parent)

Honorary Auditor: Mr. Jeffery Chan (Parent)

Filed by: Ms. Catherine Leung

Minutes:

1. Adopt the 2019 AGM Agenda

The Chairperson proposed the vote the motion and received unanimously yes without objection and abstention.

2. Adopt the 2018 AGM Meeting Minutes

The Chairperson proposed the vote the motion and received unanimously yes without objection and abstention.

3. Opening Speech by Honorary Advisor

Our Honorary Advisor, Ms. Christina Wong (Principal) praised the effort paid by PTASC members and thanked for their contributions. She saw that PTA was growing continuously in knowledge and skill and appreciated that PTA organized many activities for the parents and the students throughout the year. In the past year, positive education was the theme and two positive education seminars and four workshops were held, we received positive feedbacks.

One major activity is the Sunshine School Carnival which was held on May 4 & 5 2019 with over 10,000 visitors attended, Principal Wong thanked our parent volunteers for their dedication. The next highlight is the new phase opening carnival in May 2020.

4. 2018-19 Annual Report

The working report of PTA was presented and summarized by the Chairperson in the meeting. It was distributed to the members by posting on the intranet before the AGM and displaying on the notice board at the AGM.

5. 2018-19 Financial Report

The Audited Income & Expenditure Account was presented and summarized by the Treasurer in the meeting. It was distributed to the members by posting on the intranet before the AGM and displaying on the notice board at the AGM. The Treasurer reported that PTA had a healthy financial status in the 2018-19 financial year.

6. Approve the 2018-19 Annual Report and the 2018-19 Financial Report

The Chairperson proposed to vote the motion and received unanimously yes without objection and abstention.

7. Vote of thanks to 2018-19 Honorary Auditor, Honorary Legal Advisor and Parent Volunteers

The Chairperson thanked the Honorary Legal Advisors, Ms. Pheona Chow and Honorary Auditors, Mr. Jeffery Chan who had completed their tenure for their support to PTA in

the previous year. He then presented the full list of 400 parent volunteers in 2018-2019 and thanked them for their whole-hearted support to the school and PTA activities throughout the last school year.

8. Appoint 2019-20 Honorary Auditor and Honorary Legal Advisor

The Chairperson proposed the appointment of Ms. Pheona Chow as Honorary Legal Advisors as well as Mr. Jeffery Chan as Honorary Auditors for 2019-20. The Chairperson proposed to vote the motion and received unanimously yes without objection and abstention.

9. AOB

As there was no other business raised, the 2019 Annual General Meeting was adjourned at 7:28pm.

Confirmed as above by:



Jennifer Lai
Chairperson
HKUGA Primary School
Parent-Teacher Association